

# Horace Mann Elementary School PTO

## Meeting Minutes

May 7th, 2015; 6:30pm

Teachers' Lounge

### Meeting Attendees:

Gretchen Kenagy	Kathy Rolfes	Sara Yount
Venus Hurd-Johnson	Wendy Barrett	Jenny Ruland
Dan Moroney	Faith Cole	
Nicole Cahill	Beth Siegel	

### 1) Welcome and Introductions:

A. Meeting attendees introduced themselves.

### 2) Approval of Meeting Minutes:

A. A motion to approve the April 9<sup>th</sup> meeting minutes was proposed and seconded. The March 4<sup>th</sup> meeting minutes were approved by a voice vote, without opposition.

B. The April 9<sup>th</sup> meeting minutes will be posted to the PTO website.

### 3) Principal's Report:

A. The teachers appreciated the improvements to the teachers' lounge.

B. Next year the 'passport to reading' program will be launched for K-2<sup>nd</sup> grades. Longfellow has used this program for a number of years. Lincoln, Irving, and Whittier have also used this program. SLANT will also be included in this initiative.

C. SIT has developed a welcome brochure with useful information for families new to Mann.

D. Forty-four families attended the Kindergarten open house.

E. Letters will be mailed to home with teacher assignments one week before school starts.

### 4) Student Support Specialist's Report:

A. No report.

### 5) Presidents' Report:

A. All board positions are filled for the 2015-2016 school year.

B. The 2015-2016 calendar is tentatively set.

C. Supply kits are available for order.

D. Thank you to Jen Cunningham for the work she did to help refresh the teachers' lounge.

E. The mural in the gym is awesome!

F. The Adler Planetarium presentation was great for Earth Day.

G. The District 97 School Board is looking for volunteers to serve on board committees.

### 6) Treasurers' Report:

A. The proposed 2015-2016 budget has been prepared and the motion to approve this budget was passed.

### 7) Programs Report:

A. MannPower numbers are good this year. The third session is up and running.

B. In-school programs are complete for this year.

### 8) Volunteer Coordination Report:

A. Olympic Day will need lots of volunteers!

B. The variety show needs more volunteers.

C. Reminders to room parents to be ready for the end of the year parties and teacher gifts.

### 9) Fundraising Report:

A. MannWear has some new designs coming this spring. There will be another sale before the end

of the school year.

B. The Wire will be the location for the November 14<sup>th</sup> fundraiser. Planning will begin this month.

**10) Community Relations/Special Events Report:**

A. Teacher appreciation week is May 4<sup>th</sup> – 8<sup>th</sup>. The teachers have appreciated the special treats and surprises each day.

B. The 5<sup>th</sup> grade transition ceremony planning is moving along. All of the pieces are coming together. Many thanks to Kelly Witzemann, Sophie Eldred, Beth Siegel, Ellen Maliff, and Anne Delmelle for their time and help.

**11) Green Initiative:**

A. Bike to school day was May 6<sup>th</sup>.

B. Many thanks to the parents who contributed to the new bike racks. They have been installed.

C. Work in the school garden has begun. Volunteers are welcome!

**12) Other Business:**

A. Sparks night will be on Monday, May 18<sup>th</sup> from 6:00-7:30. It's a night highlighting the specials areas (music, art, Spanish, PE, library, and the GTD program).

B. There will be a new school photography company next year.

**12) Adjournment:** Meeting adjourned at 7:45.

Minutes prepared by Sara Yount